

# Local History Grant - 2017

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## *Massachusetts Foundation for the Humanities*

### **Project Title\***

Title of Project (Mass Humanities will do outreach using your title.)

*Character Limit: 100*

### **Grant Number**

internal use only

*Character Limit: 100*

### **Type of History Grant**

Select which history grant type.

#### **Choices**

Research Inventory  
Scholar in Residence

## *Project Director's Evaluation*

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### **The Project\***

Summarize the completed project (as it actually happened) as though you were talking to an interested neighbor or a friendly journalist. (You do not need to include details about planning stages or logistics.)

*Character Limit: 10000*

### **Goals\***

How successful was the project at meeting the goals you identified before you began? Ratings: 1-unsuccessful, 2-somewhat unsuccessful, 3-somewhat successful, 4-successful

**Scoring Options:** 1 - 4

### **Most Successful\***

What was most successful about the project? What worked particularly well? Please be as specific as possible.

*Character Limit: 1500*

### **Least Successful\***

What was least successful about the project? What would have made the project better? Again, please be as specific as possible.

*Character Limit: 1500*

## Engaging New Audiences

If applicable, please describe your ENA efforts and outcomes.

*Character Limit: 5000*

## Negotiating the Social Contract

If applicable, please describe your NSC efforts and outcomes.

*Character Limit: 5000*

## Personnel\*

Briefly describe your work (on this project) with inventory taker and other resource people. How did it go? Please tell us what they contributed and note any changes in major personnel.

*Character Limit: 6000*

## Outreach Efforts\*

Describe your PR and outreach efforts. How successful were your efforts?

*Character Limit: 5000*

## Anecdotes and Quotations

Please provide one or two anecdotes or quotations that capture the success of your project. Please identify people's roles and include the context of any anecdote or quotation.

*Character Limit: 5000*

## Relevant Links

Please provide links to relevant websites, videos, photographs, or anything else that represents your project. Please also provide brief descriptions.

*Character Limit: 5000*

## Audience\*

Please choose up to three descriptors that best match your audience/participants for any products or any related programs for this project.

### Choices

Adults (general public)

Children (K-12)

Adults (under 40)

Adults (40-65)

Adults (over 65)

Rural

Suburban

Urban

Women

Men

Genderqueer  
People of Color  
Members of Low-Income Communities/Families  
Veterans  
College / University Students  
Teachers / Educators / Scholars  
Immigrant and / or Refugees  
People who are or who have been incarcerated

## Audience Engagement

If applicable, please describe the types of engagement had and levels of enthusiasm shown by your audience/participants. Was the audience appreciative? Was the audience talkative?

*Character Limit: 5000*

## Raising Other Funds\*

The **grant** made it easier to raise other funds.

### Choices

- 1 - disagree
- 2 - not applicable
- 3 - agree

## Without Grant\*

Without the grant, the **project** would:

### Choices

- 1 - have happened
- 2 - have happened on a smaller scale and/or had less impact
- 3 - not have happened

## Comments on the Grant Application Process

*Character Limit: 5000*

## Reports and Uploads

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### Factual Report Upload\*

Download the [factual report form](#) available in Word. Save it, complete the form and upload the new file here.

*File Size Limit: 3 MB*

### Final Expenditures Report Upload\*

Download the [Final Expenditures Report form](#) available in Word. Save it, complete the form, and upload the new file here.

*File Size Limit: 2 MB*

## Photograph

Upload a photo of the project if you have a good image.

*File Size Limit: 2 MB*

## Publicity and Press

Upload samples of printed publicity and/or any advertisements or articles—gathered into one document or file. Combining PDF files can be done easily if you have the full version of Adobe Acrobat. If you don't have the full version, you can download a free pdf creator that also combines pdf files. Cnet.com recommends [PrimoPDF](#).

*File Size Limit: 2 MB*

## Participant Surveys

If applicable, please scan and upload completed participant survey forms—gathered into one document or file. Combining PDF files can be done easily if you have the full version of Adobe Acrobat. If you don't have the full version, you can download a free pdf creator that also combines pdf files. Cnet.com recommends [PrimoPDF](#).

*File Size Limit: 2 MB*

## Scholar / Inventory Taker Evaluation

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### Scholar / Inventory Taker Email\*

Enter the email address of the scholar / inventory taker that must submit an evaluation as part of your final report. Then click "Compose Email" to send them a personal email asking them to complete this evaluation form. They will receive a second email from this system which will include a link for them to click on and answer questions. Below are generic instructions for you to copy and paste into your email if you'd like to use them. Give them a deadline.

*I would like to thank you for working on this project. As you know, you need to submit an evaluation for this grant-funded project before it can be successfully closed with Mass Humanities. You'll be receiving another email from Mass Humanities with instructions which will include a long link. This link will direct you to the evaluation questions required by Mass Humanities. Only Mass Humanities will see your answers so feel free to give honest feedback. Please submit your evaluation by \_\_\_/\_\_\_/\_\_\_\_. Thank you!*

### Your Name\*

*Character Limit: 150*

### What was most successful about the project?\*

Tell us what was most successful about the project? What worked particularly well? Please be as specific as possible.

*Character Limit: 5000*

 **What was least successful about the project?\***

Tell us what was least successful about the project? What would have made the project better? Again, please be as specific as possible.

*Character Limit: 5000*

 **Comments**

Tell us about any important changes, obstacles, or improvements that you made or dealt with while working on this project.

*Character Limit: 5000*