

# Project Grant 2017

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## *Massachusetts Foundation for the Humanities*

### **Project Title [DR]\***

Title of Project

*Character Limit: 100*

### **Grant Number**

Proposal/Grant Number for Mass Humanities - Internal Use Only

*Character Limit: 15*

### **Type of Project Grant**

internal use only

#### **Choices**

Project

Project-ENA

Project-NSC

Project-Film

### **Program Officer**

select p.o. for this proposal - internal use only

#### **Choices**

AM

DT

PB

RSM

## *Factual & Financial Reports*

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### **Factual Report Upload\***

Download the [factual report form](#) available in Word. Save it, complete the form and upload the new file here.

*File Size Limit: 3 MB*

### **Final Expenditures Report Upload\***

Download the Final Expenditures Report form available in [Excel](#) or [Word](#). Save it, complete the form, and upload the new file here.

*File Size Limit: 3 MB*

## *Project Director's Evaluation*

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### **The Project\***

Summarize the completed project (as it actually happened) as though you were talking to an interested neighbor or a friendly journalist. (You do not need to include details about planning stages or logistics.)

*Character Limit: 10000*

### **Project Mission/Goals [DR]**

Introduce your project. Explain the primary goals for the project.

*Character Limit: 10000*

### **Goals\***

How successful was the project at meeting the goals you identified before you began (see your goals from your application above). **Your choices:** 1-unsuccessful, 2-somewhat unsuccessful, 3-somewhat successful, 4-successful.

**Scoring Options:** 1 - 4

### **Goals\***

What were the original goals of the project? To what extent were those goals achieved? What changes, if any were made in the project's goals, and why?

*Character Limit: 10000*

### **Most Successful\***

What was most successful about the project? What worked particularly well? Please be as specific as possible.

*Character Limit: 10000*

### **Least Successful\***

What was least successful about the project? What would have made the project better? Again, please be as specific as possible.

*Character Limit: 10000*

### **Scholars\***

Describe the nature, extent and frequency of their involvement. Tell us what they contributed.

*Character Limit: 10000*

### **Volunteers\***

Did you utilize volunteers for your project? Please describe the process of enlisting their help and describe the contribution they made to the project.

*Character Limit: 10000*

*Select the **best** answer in each of the following statements. You may elaborate in the comment sections.*

## The Application Process\*

The grant application *process* changed the project:

### Choices

- 1 - for the worse
- 2 - not significantly
- 3 - for the better

### Comments:

*Character Limit: 300*

## Raising Other Funds\*

The *grant* made it easier to raise other funds.

### Choices

- 1 - disagree
- 2 - not applicable
- 3 - agree

### Comments:

*Character Limit: 300*

## Without Grant\*

Without the grant, the *project* would:

### Choices

- 1 - have happened
- 2 - have happened on a smaller scale and/or had less impact
- 3 - not have happened

### Comments:

*Character Limit: 300*

*If your project was a **preproduction media grant**, please complete the following two items.*

## Film Trailer

Without the grant, the completion of the film trailer would:

### Choices

- 1 - have happened
- 2 - have happened later
- 3 - not have happened

### Comments:

*Character Limit: 300*

## Preproduction Script or Treatment

Please upload the script or treatment.

File Size Limit: 5 MB

## Material

Use this field to upload one file of any publicity or product you would like us to have.

File Size Limit: 6 MB

## Participant Surveys

If applicable for your project, please scan and upload **completed** [participant survey](#) forms.

File Size Limit: 6 MB

## Scholar Evaluation

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### Scholar Evaluator's Email Address\*

Enter the email address of the scholar that must submit an evaluation as part of your final report. Then click "Compose Email" to send them a personal email asking them to complete this evaluation form. They will receive a second email from this system which will include a link for them to click on and answer questions. Below are generic instructions for you to copy and paste into your email if you'd like to use them. Give them a deadline.

*I would like to thank you for working on this project. As you know, you need to submit a scholar evaluation for this grant-funded project before it can be successfully closed with Mass Humanities. You'll be receiving another email from Mass Humanities, Scholar Evaluation Instructions, which will include a long link. This link will direct you to the scholar evaluation questions required by Mass Humanities. Only Mass Humanities will see your answers so feel free to give honest feedback. Please submit your evaluation by \_\_\_/\_\_\_/\_\_\_\_. Thank you!*

Thank you for taking the time to evaluate this Mass Humanities grant funded project. Your evaluation of the project is important to us. Your answers will not be seen by the grantee, only Mass Humanities personnel, so feel free to be candid.

### Your Name\*

Character Limit: 250

### Discipline/area of expertise\*

Character Limit: 750

### Have you participated in other projects funded by Mass Humanities?\*

#### Choices

Yes

No

**👥 What was most successful about the project?\***

Tell us what was most successful about the project? What worked particularly well? Please be as specific as possible.

*Character Limit: 5000*

**👥 What was least successful about the project?\***

Tell us what was least successful about the project? What would have made the project better? Again, please be as specific as possible.

*Character Limit: 5000*

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