

Reading Frederick Douglass Together - 2021

Massachusetts Foundation for the Humanities

Applicant Organization

Tax-Exempt Status*

Select the description that best matches your organization.

Choices

My organization is a currently tax-exempt 501(c)(3).

My organization is not a 501(c)(3) but it is fiscally sponsored by a currently tax-exempt 501(c)(3).

My organization is a state or federally recognized tribe.

My organization is a government entity (e.g. a town government or town library).

My organization does not match any of the above (it may not be eligible).

Applicant Organization

Briefly describe the mission and work of the applicant organization.

Character Limit: 1000

THESE QUESTION ARE ONLY REQUIRED FOR APPLICANTS USING *Fiscal Sponsor* FISCAL SPONSORS

Fiscal Sponsor*

Enter the legal name of your fiscal sponsor.

Character Limit: 100

Fiscal Sponsor Mailing Address*

Enter the mailing address of your fiscal sponsor (Street Address or P.O. Box, City, Zip Code)

Note: if you are awarded a grant and choose to have a check mailed instead of direct deposit, it will be send to this fiscal sponsor address.

Character Limit: 500

Fiscal Sponsor Tax Identification Number*

Enter the 9-digit Tax Identification Number for your fiscal sponsor.

Character Limit: 9

Fiscal Sponsor Agreement*

Upload your agreement with your fiscal sponsor.

If you need a Fiscal Sponsor, here is a sample Fiscal Sponsor Agreement and here is a list of Fiscal Sponsors in Massachusetts.

Note that finding a fiscal sponsor can take time and you need to have a Fiscal Sponsor Agreement signed by the application deadline. If you are new to Fiscal Sponsorship, here is a brief description and here are some questions to ask potential Fiscal Sponsors.

File Size Limit: 10 MB

Project Information

Project Title*

Example: Reading Frederick Douglass Together on Boston Common

Character Limit: 250

Amount Requested*

Use whole dollar amounts only. The maximum grant amount for Reading Frederick Douglass Together is \$2,000.

Character Limit: 20

Use the following calendar to make sure your grant period start date is after the announcement date.

Application Submitted By

April 26, 2021

May 24, 2021

June 21, 2021

July 12, 2021

September 7, 2021

September 27, 2021

Award Announcement Date

May 17, 2021

June 14, 2021

July 12, 2021

August 2, 2021

September 27, 2021

October 18, 2021

Grant Period Start Date*

When will you begin grant-related work on your project? Grant-related work cannot begin until after the award announcement.

Character Limit: 10

Grant Period End Date*

When will the grant-related work on your project, including final reporting to Mass Humanities, be complete? This date will become the deadline for your final report to Mass Humanities.

Character Limit: 10

Proposed Reading Date*

Enter the date you plan to host your reading.

Character Limit: 10

Project Summary*

Briefly describe your Reading Frederick Douglass Together event(s). Where and when will the event(s) happen? Why is your organization interested in hosting a reading? Who do you anticipate will attend the reading? What goal(s) do you have for the event?

Character Limit: 3000

Outreach and Publicity*

How will you reach out to, or collaborate with, your intended audience? If awarded a grant, how will you recognize Mass Humanities support?

Character Limit: 2000

Total Anticipated Audience/Participants*

Enter the sum total of audience members/participants you think will attend your grant-related event(s).

Character Limit: 10

Partnerships

Many Reading Frederick Douglass Together programs also use partnerships to bring together a community of readers and promote the event. If your organization is partnering with another, please describe the partners involved and their responsibilities.

Character Limit: 2000

Humanities Discussion

Many Reading Frederick Douglass Together programs engage participants in considering the speech's historical and contemporary context through opening or closing remarks, or facilitated discussion, by a knowledgeable leader. We call this person the "Project Scholar." If your program will include any of these activities, please describe them and the Project Scholar's relevant qualifications or experience.

Character Limit: 2000

Project Scholar's Statement

If your program features a Project Scholar, the Project Scholar must prepare a short statement—of 200-500 words and explaining their approach.

Please upload a statement (word doc, email, pdf, or other format) from you scholar including the following information:

- The humanities questions and/or issues that audiences will learn about or explore.
- A short description of strategies for contextualizing the speech and, if applicable, leading and moderating a discussion, whether a small-group discussion or a panel discussion with a large audience.
- The knowledge and experience you will use as the project scholar.

File Size Limit: 2 MB

Budget*

Upload the completed budget form (excel) in this field.

File Size Limit: 5 MB

Project Personnel

Project Director's First and Last Name*

The Project Director organizes the project and completes online reporting.

Character Limit: 125

Project Director's Position/Title*

Character Limit: 75

Project Director's Email*

Character Limit: 125

Project Director's Daytime Phone Number(s)*

Character Limit: 100

Project Director's Address

Provide a mailing address that includes the city, state, and zip code.

Character Limit: 250

Authorizing Official*

The Authorizing Official is the person who is empowered to accept the terms of an award agreement if a grant is made. The Authorizing Official must be from the applicant organization

or its fiscal sponsor and must be the same person who e-signs the award agreement.

If the Project Director is not the Authorizing Official, you will be asked to enter contact information for the Authorizing Official.

Choices

The Project Director is serving as the Authorizing Official for this project.

The Project Director is not serving as the Authorizing Official for this project.

Project Treasurer's First and Last Name*

The Project Treasurer is the person who keeps track of project income and expenses, pays bills, and is responsible for financial documentation. The Project Director and Project Treasurer must be unrelated individuals.

Character Limit: 125

Project Treasurer's Position/Title*

Character Limit: 125

Project Treasurer's Email*

Character Limit: 125

Project Treasurer's Daytime Phone Number(s)*

Character Limit: 30

Project Treasurer's Address

Provide a mailing address that includes the city, state, and zip code.

Character Limit: 250

Authorizing Official

Authorizing Official's First and Last Name

The Authorizing Official is empowered to accept the terms of an award agreement if a grant is made.

If awarded a grant the Authorizing Official named here must be the same person who e-signs the award agreement.

Character Limit: 50

Authorizing Official's Position/Title*

The Authorizing Official must be from the applicant organization or its fiscal sponsor.

Character Limit: 100

Authorizing Official's Email Address*

Character Limit: 100

Pre-Award Agreement

For Submission: Fields marked with * are required. Click on the "submit" button to send your completed application to Mass Humanities.

For your records: For a complete finished application for your records, click on "print packet." A pdf will be generated of your entire application.

Pre-Award Agreement*

By selecting "I agree" below, I certify the following:

1. The statements contained herein are true, complete, and accurate to the best of my knowledge, and I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.
2. The applicant organization assumes all responsibilities as grantee and may not operate simply as a fiscal agent (though the applicant may itself have a fiscal sponsor).
3. Any funds granted as a result of this application will be used in accordance with the plans and budget described in this request; any significant changes in activities, personnel, or budget will require prior approval by Mass Humanities.
4. The applicant organization's Authorizing Official, who is empowered to accept the terms of an award agreement if a grant is made, certifies that the applicant organization agrees to submit a final grant report, including a final budget and information about the impact of these funds.

Choices

I agree
