Inquiry form

How Mass Humanities Uses This Form

The answers you write in this form will help Mass Humanities staff decide whether your project idea is a good fit for the Expand Massachusetts Stories application process.

Some of the questions we ask here are the same as the questions on the full application. At this stage of your project planning, you may not be able to answer every question fully. That is ok. Do your best. If you are invited to complete a full application, you will be able to update your answers.

Mass Humanities staff will review Letters of Inquiry forms for eligibility, alignment with the initiative, and likelihood of completing a successful full application.

Preparation*

Have you read the grant guidelines?

Choices
Yes
No

Project Title [DR]*

Mass Humanities will do public outreach using your title.

Character Limit: 250

Amount Requested [DR]*

Character Limit: 20

Timing of Project*

When will the project begin and end? Here's why we ask: Mass Humanities can only fund work that begins after the award date (September 21, 2021). In addition, funded programs/events cannot begin earlier than one month after the award date.

Character Limit: 1000

Non-profit Status*

Choose the description that best matches the organization applying for this grant.

Choices
My organization is a currently tax-exempt 501(c)(3).
My organization is not a 501(c)(3) but it is fiscally sponsored by a currently tax-exempt 501(c)(3).
My organization is a state or federally recognized tribe.
My organization is a government entity (e.g. a town government, school, or town library).
My organization does not match any of the above (it may not be eligible).

**Fiscal Sponsor or "Other"**
If your organization is fiscally sponsored, please write the fiscal sponsor's name and IRS Tax Identification Number below.

If your organization did not match any of the descriptions above, please tell us about it.

*Character Limit: 500*

**Open Grants***
To be eligible, applicants need to have submitted final reports for open grants (with two exceptions - see below) by June 15, 2021.

Does your organization currently have an open grant with Mass Humanities (other than Reading Frederick Douglass Together or Bridge Street Sponsorships)?

**Choices**
No
I don’t know
Yes   = * your LOI cannot be accepted at this time *

**Project Statement***
Complete the following: [Organization] requests [Amount] for [Project]. Mass Humanities funding will support [major project activities]. Example: "The Town Library requests $8,500 for an exhibit, community archive day, and discussion series on the lives and families of immigrant workers on the Town's Historic Transportation Project." Mass Humanities funding will support research, design, and printing of exhibit panels and honoraria for speakers."

*Character Limit: 500*

**Expand Massachusetts Stories***
Tell us how the project fits with the Expand Massachusetts Stories Initiative. Try to address the following 1) What stories will the project find, explore, share, and/or interpret and how will the project contribute to a more inclusive understanding of Massachusetts? 2) Why will the project matter to its participants and/or other Massachusetts residents? 3) What will participants or audiences learn about themselves and/or about Massachusetts that they might not have known before?

*Character Limit: 4000*
**Project Narrative***
Tell us what your project is about, what you will create, and who is involved. Try to address 1) What are the final events, programs, materials, or experiences your project will deliver? 2) When and/or where will people access them? 3) How will humanities subjects or methods be important to the project and/or the participants' experiences. 4) What role, if possible, do people or communities represented in the project have in interpretation or final programs?

*Character Limit: 5000*

**Humanities Advisor***
Who is your project's humanities advisor. Explain what humanities expertise they have and how it will help you achieve your project goals. If you do not have an advisor yet, what humanities expertise does your project need to achieve its goals?

*Character Limit: 1500*

**Prospective Budget***
List your best approximation, in dollar amounts, of the major project costs Mass Humanities will be asked to fund.

*Character Limit: 1000*

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**Optional Questions**

**Other comments or questions?**

*Character Limit: 2000*

**How did you learn about Mass Humanities?**
Tell us how you found us.

*Character Limit: 1000*

**Has the organization had a grant from us before?**

**Choices**
Yes
No
I don't know