Reading Frederick Douglass Together- 2027

Massachusetts Foundation for the Humanities

Internal Questions

Grant Number

internal use only

Character Limit: 100

Project Information

Project Title*

This will be used in Mass Humanities' outreach and media communications.
Example: Reading Frederick Douglass Together on Boston Common

Character Limit: 250

Grant Period Start Date*

When will you begin grant-related work on your project? Grant-related work cannot begin until after the award announcement.
Funded events must take place in 2027.
Use the following calendar to ensure you choose the correct dates for your grant period and event
• Your grant period start date must be after the award announcement date.
• Your event date should be at least 2-3 weeks after the award announcement date to allow adequate time for promotion.

Application Submitted By	Announcement Date
January 15, 2027	February 1, 2027
February 19, 2027	March 8, 2027
March 19, 2027	April 5, 2027
April 23, 2027	May 10, 2027

Character Limit: 10

Grant Period End Date*

When will the grant-related work on your project be complete? Your final report will be due 60 days after the end date you choose.

Character Limit: 10

Will this be your first grant from Mass Humanities?*

Choices

Yes
No

Is this your first Reading Frederick Douglass Together Grant?*

Choices

Yes
No

Past Readings*

How many times have you hosted a reading in previous years? If this is your first time hosting a reading put "0."

Character Limit: 15

Secured Reading Date*

Enter the date you plan to host your reading. You will be required to submit proof that you have a secure date below.

Character Limit: 10

Proposed Reading Time: Hour (AM /PM)*

Please include the hour and am/pm time.
If your reading is a part of a larger event, such as a festival, please note the start time of the actual reading.

Character Limit: 10

Venue Name & Address*

Street, City, and ZIP code for where the actual event will take place.

Character Limit: 50

Proof of secured date*

Please upload proof of the secured date. Acceptable evidence can be:
1. Venue or vendor contract
2. Event Page link
3. City/ Town Permit

File Size Limit: 5 MB

Project Summary- Be sure to answer each question thoroughly*

Briefly describe your Reading Frederick Douglass Together event(s).

- Where and when will the event(s) happen?
- How will you format your event from beginning to end?
- Who do you anticipate will attend the reading?
- What are your organization's intentions and desired impact for hosting a reading?
- How will you implement the Trauma-Informed Guide to create a safe, welcoming, and affirming environment for attendees?

Character Limit: 5000

Outreach and Publicity*

- How will you reach out to, or collaborate with your intended audience?
- What media and media strategies will be utilized?
- If awarded a grant, how will you recognize Mass Humanities' support? Your recognition of Mass Humanities helps generate continued funding support.

Character Limit: 2000

Total Anticipated Audience/Participants*

Enter the sum total of audience members/participants you think will attend your grant-related event(s). Audience size estimates should align with your media and outreach plan.

Character Limit: 10

Partnerships*

Many Reading Frederick Douglass Together programs also use partnerships to bring together a community of readers and promote the event. If your organization is partnering with another, please describe the partners involved and their responsibilities.

Character Limit: 2000

Will your reading include a discussion?*

While opening or closing remarks about the speech's historical and contemporary context are strongly encouraged as a norm, they are not considered a discussion.
While not required, Mass Humanities encourages a discussion similar to the formats in the Trauma-Informed Discussion Guide either before, during, or after the reading; the day of or days following. Organizations can ask for a higher amount if formatted discussions are a part of the reading. See Grant Guidelines for more details.

Choices

Yes
No

Humanities Discussion

Mass Humanities encourages Reading Frederick Douglass Together programs to engage participants in considering the speech's historical and contemporary context through facilitated discussion or a panel.
If you are including a discussion:
When will the discussion take place? Before, during the speech, immediately after, or on another date?

What style or format will you use to engage participants?

Examples of discussion or supplemental activities include but are not limited to:

1. Facilitation formats discussed in the Trauma-Informed Discussion Guide
2. Walking tour of historic sites connected to Douglass or the abolition movement (see our interactive map).
3. A guest panel discussion
4. Reading Douglass's narratives or biographies as a book club
5. Hands-on group activities that require discussion of themes

Character Limit: 2000

Amount Requested*

If you checked "NO" for discussion, the maximum amount requested cannot exceed $1,000. If you checked "YES" for discussion, the maximum amount requested cannot exceed $1,800.

Character Limit: 20

Budget- Download Form*

Download the Google Application Budget Form Here

or use
the https://masshumanities1.sharepoint.com/sites/MassHumanitiesSharePoint/_layouts/15/guestaccess.aspx?share=IQCcVy6S-57uS7YniXWIzq9WASIJWVD9kWWuALKAw8hflow&e=W0yHsmhttps://masshumanities1.sharepoint.com/sites/MassHumanitiesSharePoint/_layouts/15/guestaccess.aspx?share=IQAPUY3nZBwxS47sRPkJvOBCARQaMJ5kblCIjRqfPNsUgzs&e=fjPc7sWord doc link.

You must download it to your device first, then complete it. "Save As" your program name. Ex. Reading Frederick Douglass Together at Home App Budget and upload it. Please do not revise it live online.

File Size Limit: 5 MB

How many T-shirts would you like?*

Each site will receive up to three complimentary Reading Frederick Douglass T-shirts. Please indicate the number of shirts you'd like from 0-3.

Character Limit: 5

T-shirt Sizes

Please indicate your requested sizes from small to XXL

Character Limit: 30

Please enter the mailing information where you'd like the T-shirts shipped via USPS.

First Name

Character Limit: 20

Last name

Character Limit: 20

Street number and name

Character Limit: 20

Apt. Suite or Floor

Character Limit: 15

City

Character Limit: 20

Zip Code

Character Limit: 5

Applicant Organization

Tax-Exempt Status*

Select the description that best matches your organization.

Choices

My organization is a currently tax-exempt 501(c)(3).
My organization is not a 501(c)(3) but it is fiscally sponsored by a currently tax-exempt entity.
My organization is a state or federally recognized tribe.
My organization is a government entity (e.g. a town government or town library).
My organization does not match any of the above (it may not be eligible).

Applicant Organization

Briefly describe the mission and work of the applicant organization.

Character Limit: 1000

Fiscal Sponsor

Only applicants using fiscal sponsors are required to complete the following questions.
If your organization is 501c3 or other tax-exempt entity, skip these questions.

Fiscal Sponsor

Enter the legal name of your fiscal sponsor.

Character Limit: 100

Fiscal Sponsor Mailing Address

Enter the mailing address of your fiscal sponsor (Street Address or P.O. Box, City, Zip Code)

Note: if you are awarded a grant and choose to have a check mailed instead of direct deposit, it will be send to this fiscal sponsor address.

Character Limit: 500

Fiscal Sponsor Tax Identification Number

Enter the 9-digit Tax Identification Number for your fiscal sponsor.

Character Limit: 9

Fiscal Sponsor Agreement

Upload your agreement with your fiscal sponsor.

If you need a Fiscal Sponsor, here is a sample Fiscal Sponsor Agreement and here is a list of Fiscal Sponsors in Massachusetts.

Note that finding a fiscal sponsor can take time and you need to have a Fiscal Sponsor Agreement signed by the application deadline. If you are new to Fiscal Sponsorship, here is a brief description and here are some questions to ask potential Fiscal Sponsors.

File Size Limit: 10 MB

Project Personnel

Authorizing Official's First and Last Name*

The Authorizing Official is the person empowered to sign contracts on behalf of the organization that will receive the grant (i.e. the applicant organization or, if the project is fiscally sponsored, the tax-exempt sponsoring organization). The Authorizing Official and the Project Director can be the same person but only if the Project Treasurer is an unrelated to them.

Character Limit: 50

Authorizing Official's Position/Title*
Character Limit: 100

Project Director's First and Last Name*
The Project Director organizes the project and completes online reporting. The Project Director can be the same person as the Authorizing Official but cannot be the same person, or related to, the Project Treasurer.

Character Limit: 125

Project Director's Position/Title*
Character Limit: 75

Project Director's Email*
Character Limit: 125

Project Director's Daytime Phone Number(s)*
Character Limit: 100

Project Director's Address
Provide a mailing address that includes the city, state, and zip code.

Character Limit: 250

Project Treasurer's First and Last Name*
The Project Treasurer is the person who keeps track of project income and expenses, pays bills, and is responsible for financial documentation. The Project Director and Project Treasurer must be unrelated individuals.

Character Limit: 125

Project Treasurer's Position/Title*
Character Limit: 125

Project Treasurer's Email*
Character Limit: 125

Project Treasurer's Daytime Phone Number(s)*
Character Limit: 30

Project Treasurer's Address
Provide a mailing address that includes the city, state, and zip code.

Character Limit: 250

Pre-Award Agreement

For Submission: Fields marked with * are required. Click on the “submit” button to send your completed application to Mass Humanities.
For your records: For a complete finished application for your records, click on "print packet." A pdf will be generated of your entire application.

Pre-Award Agreement*

By selecting "I agree" below, I certify the following:

1. The statements contained herein are true, complete, and accurate to the best of my knowledge, and I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

2.The applicant organization assumes all responsibilities as grantee and may not operate simply as a fiscal agent (though the applicant may itself have a fiscal sponsor).

3. Any funds granted as a result of this application will be used in accordance with the plans and budget described in this request; any significant changes in activities, personnel, or budget will require prior approval by Mass Humanities.

4. The applicant organization's Authorizing Official, who is empowered to accept the terms of an award agreement if a grant is made, certifies that the applicant organization agrees to submit a final grant report, including a final budget and information about the impact of these funds.

Choices

I agree

Staff Note & Recommendation

FROM MH STAFF

Staff Note

Character Limit: 10000

Staff Recommendation

Internal Use Only - Select one, if applicable

Choices

fund
do not fund
partially fund
resubmit
no recommendation